
Director of Student Experiences

Position:	Director of Student Experiences (JK-12)
Position Reports to:	Head of School
Works Closely With:	Principal, Senior School; Principal, Junior School; Director of Admissions; Chief Financial Officer; Department Heads
Teams & Committees:	Management Team; Leadership Team; Senior School Leadership Team; Junior School Leadership Team
Compensation	Salary Range \$110,000 - \$140,000 Based on Experience

Position Overview:

Aspengrove School, a JK-12 International Baccalaureate School, is inviting applications from passionate, enthusiastic individuals for the role of Director of Student Experiences. Aspengrove is entering its 3rd decade as an independent school and has identified Exceptional Experiences as a pillar of its Next Steps Strategic Plan. This position will support the vision of the school by expanding and establishing programs that will add vitality, engagement, and belonging to the Aspengrove community.

The Director of Student Experiences is responsible for managing and leading all stakeholders in the delivery of programs and services that support students' educational experience and personal / social growth. This position will nurture a culture of student engagement, purpose and belonging through the development of character that is caring, respectful, proactive, disciplined and determined. At Aspengrove School Student Experiences represents the programs, expectations, standards and supports necessary so that every student has the best possible opportunity to achieve their personal best inside and outside of the classroom.

Roles and Responsibilities

The responsibilities of this position include:

- Overseeing and supporting co-curricular programming, clubs and activities
- Identifying, creating and communicating student opportunities and expectations for out of class time (before school, recess, lunch, after school)
- Supervise, develop, expand, and lead the Peak Performers program for elite artists and athletes



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- Expanding and coordinating the student House system
- Leading Student Council, including expanding the school's leadership programs
- Ensuring all students are engaged, at their age and stage, in the Experiences of the school
- Supporting weekly assemblies and leading/coordinating special event assemblies
- Oversee University Counselling and Pathways Program to ensure all students from Grades 8 through 12 have dedicated, personalized University and Career support
- Initiate, lead, and develop the Outdoor Education program for Grades 3 – 10
- Leading pro-social, anti-bullying, and anti-racism programs through advisory and/or homeroom
- Establishing a service program that allows students to develop agency and impact in our Aspengrove community and beyond
- Collaborate with teachers, parents, and other stakeholders to enhance the overall student experience

Required Knowledge and Skills

The qualities of the successful candidate include:

- Clear vision and understanding of Student Experiences and student engagement
- A self-starter and motivated professional
- Ability to communicate clearly in a timely manner
- Can explore new ideas and opportunities
- Strong organizer and time management skills to meet diverse deadlines and manage a large portfolio
- Proven track record in managing performance, accountability and delivering results
- Has the desire to create a world-class student Experiences program

Experience and Qualifications

- Bachelor of Education
- Master's Degree (or higher)
- Proven track record of leading student programs
- Teaching certificate for British Columbia

Criminal Record Check

Must pass and maintain a clear criminal record check for the purposes of working with children



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Application Details

Aspengrove School encourages applications from suitably qualified candidates with diverse backgrounds. We value each community member's identity, perspective, and well-being, and embrace our differences as a sign of strength. We believe in diversity, equity and inclusion and are committed to equal employment opportunities.

Thank you very much for all enquiries, we will only contact short listed candidates. Please submit your resume and covering letter before April 4, 2025 to Karen Webber at kwebber@aspengroveschool.com